

**Kingstream Community Council
Minutes of the January 17, 2013 Meeting**

Attendance	
Board Members	Present
Tim Fouche, President	Yes
Frank Shaffer, Vice President	Yes
Jim Talbert, Secretary	Yes
Morna Ikeda, Treasurer	Yes
Tyrone Yee, Activities Committee	No
Jeff Albanus, ARC Committee	No
Jared Spigner, Communication and Landscape Committees	No
Tony DeMattia, Pool Committee	Yes
Mark Jensen, Welcoming Committee	Yes
Lisa Cornaire, Management	Yes

A. Call to Order

The meeting was called to order by President Tim Fouche at 7:01 p.m.

B. Approval of Agenda

A motion to approve the proposed agenda was made, seconded and approved.

C. Homeowners Open Forum

One homeowner was present. Leslie Jeffries attended representing the Swim Team. She and the Board engaged in a productive discussion. All expressed the desire to maintain open communications and a good working relationship in the upcoming season. The Board renewed their request for access to the team's financial records, membership roster and insurance policy.

D. Review / Approval of October 2012 Meeting Minutes

A motion to approve the meeting minutes from December 20, 2012 was made, seconded and approved.

E. Old Business

The Board discussed the next steps for revising the declaration regarding the annual homeowners' dues. The draft letter explaining the proposed action was reviewed. Some corrections were discussed and accepted. The Board agreed to change the cap from 5% to 8% to provide future boards with more flexibility to address economic conditions. A motion to approve the letter was made, seconded and approved. It will be mailed to all homeowners this month.

F. New Business

The community's website was recently the victim of malware. The problem has been resolved.

G. Management Report

- a. Lisa and the Board discussed the upcoming annual meeting and dues collection.

- b. Lisa reported that she had discovered and resolved an issue with the Verizon telephone company regarding the pay phone at the pool. Verizon will refund about \$700 to the Board.
- c. Lisa reported that NV Pools will check our facilities in the next few weeks and submit a report next month.

H. Treasures Report

Morna updated the Board on the status of our accounts. The Board discussed the amount to contribute to the Reserve Fund. A motion to put \$45,000.00 into the Reserve Fund was made, seconded and approved. This will result in a balance of about \$377,000 or 93% funded.

I. Committee Reports

- a. Pool Committee. The Board discussed possible revisions to the pool rules.
- b. Landscaping Committee. It was reported that Fairfax County recently tended to parts of our trail.

J. Adjourn

The next meeting will be on February 21, 2013. There were no other issues. A motion was made, seconded and approved to adjourn the meeting at 8:45 p.m.

Submitted by Jim Talbert, Secretary