

Kingstream Community Council
Minutes of the April 21, 2016 Annual Homeowners Meeting
Herndon High School

Attendance	
Board Members	Present
Tim Fouche, President	No
Frank Shaffer, Vice President	Yes
Tyrone Yee, Secretary	Yes
Morna Ikeda, Co-Treasurer	Yes
Kate Keifer, Activities Committee	Yes
Jeff Albanus, ARC Committee	No
Tony DeMattia, Landscaping Committee	Yes
Steve Fast, Pool Committee	Yes
Paul Williams, Co-Treasurer and Welcoming Committee	Yes
Lisa Cornaire, Management	Yes

A. Call to Order

The meeting was called to order at 7:07 p.m.

B. Establish Quorum

Proxies submitted by mail totaled 88 and an additional 35 homeowners were present at the meeting, exceeding the quorum requirement of 41.

C. Roll Call

The Board Secretary read the list of homeowners present at the meeting, and homeowners confirmed their attendance.

D. Officers Reports

1. Board Introduction
2. Year in Review presentation was moderated by Frank Shaffer; Board Vice President. (The power point document is attached at the end of these meeting minutes) Homeowners deferred questions until the Homeowner Open Forum.

E. Homeowner Open Forum

The following questions were asked by the homeowners at the meeting.

Q. Referring to the \$70,000 annual cost of operating and maintaining the pool, has the community been recently asked if they want the pool?

A. No survey has been recently taken. Several swim team families in the audience voiced support for the pool.

Q. Are any new capital projects which require reserve funds being planned?

A. No new assets have been discussed. The Board focus for the past 6 years has been to restore the Reserve Savings to 100% funding.

Q. Is there homeowner input on the swim team donation?

A. The Board decides the amount to contribute to the swim team during the development of the annual financial budget.

Q. When is the annual financial budget developed?

A. Financial budgets are drafted in September and October, and finalized in November.

Q. Referring to the annual homeowner property inspections scheduled for June 2016, one homeowner mentioned that several homes in the community require maintenance.

A. Please send an email to Lisa, the Property Manager, with the address of the homes and the issues of concern.

Q. Are there efforts to consolidate trash removal for the community?

A. The Board has evaluated trash consolidation for the community. Trash fees would need to be included in the annual homeowner dues, and revised annually as trash fees change. Given the difficult procedure to change annual homeowner's dues, the Board decided not to proceed with trash consolidation.

Q. Architecture review committee did not response to a homeowner application. Is this normal?

A. This appears to be an isolated lost in the mail issue. In the future, if there is concern about an architecture application, please contact Lisa, the Property Manager.

F. Nomination of Directors

Four homeowners volunteered to serve on the Board; Scott Graff, Emma Patton, Frank Shaffer and Mike Wei. Each candidate discussed their interests and qualifications for serving on the Board.

G. Appointment of Election Inspectors

Three homeowners volunteered to be election inspectors; Mark Jenson, Jim Talbert and Karen Goldman.

H. Election

I. Announcement of Election Results

Election results were; Scott Graff 91, Frank Shaffer 90, Mike Wei 34 and Emma Patton 19. The three homeowners with the highest votes will serve on the Board through 2018.

J. Adjournment

The meeting adjourned at 8:35 p.m.

Submitted by Tyrone Yee, Secretary